

Application for Clinical Privileges

- Basic pre-requisite for credentialing of all specialties requires the applicant being holder of a
 current valid Annual Practicing Certificate, in accordance with the provisions of sub-section (2) of
 section 20A of the Medical Registration Ordinance; and, listing in the General Register of the
 Medical Council of Hong Kong under the Medical Registration Ordinance (Cap.161).
- Both the Initial Criteria and Renewal Criteria for clinical privileging are undergoing continuous
 development. It is envisaged that each Specialty will periodically modify or update the various
 criteria for their credentialing requirements as deemed appropriate to reflect the experience and
 competency of the Medical Practitioners that would ensure safety and quality.
- Please attach copies of the following documents with this application:
 - Certificate of Registration with the Medical Council of Hong Kong
 - Specialist Registration Certificate
 - Hong Kong Annual Practicing Certificate
 - Medical Indemnity Insurance Certificate
- Please complete Parts A, B, C & D.
- Please provide supporting evidence of related training and experience in support of the application for clinical privileges.
- Please note that it would normally require 10-12 weeks for processing of the application.
- GHK reserves the right to grant particular types of privileges, and all approved privileges are subject to review by GHK.
- Please notify GHK on any changes of the information provided.
- The personal data collected in this application form will only be used by Gleneagles Hospital Hong Kong (GHK) for credentialing. Under the Personal Data (Privacy) Ordinance, you have a right to request access to, and to request correction of, your personal data in relation to your application. If you wish to exercise these rights, please contact GHK Office at Tel: (852) 3153 9388 or Email: credentialing@gleneagles.hk.

<u>PART A</u> <u>Personal Information</u>

1. Applicant's Pe	rsonal Particu	ılars			
Applicant's Name*					
Name in Chinese*					
HKID*					Photo
Passport No. (Please provide details if you do not possess a HKID card)					
Country of Issue				Expiry Date	
Nationality^					
Date of Birth	DD		MM		YYYY
Gender*	☐ Female			□Male	
Marital Status ⁴	□Single		Married	□Divor	ced
Mobile Phone No.*		•	Home No.^		
Pager No.					
Email Address					
Priority Call Telephone	Please rank the f	ollowii	ng on a scale c	of "1" (first p	priority) to "4"
No.*	Mobile No.:	Page	r No.: Of	fice No.:	Home No.:
	(1) <u>Clinical</u> Name:			Contact N	0.:
Emergency Contact Person(s)	(2) <u>Personal</u> Name:				
	Relationship:			Contact N	0.:
Business Address	Contact No.:			Fax No.:	
Residential Address					
Correspondence Address					
(if different from the above address) Current Appointment(s)^ (any paid/unpaid appointment(s)to universities, public organizations or private organizations)					

Please ☑ as appropriate *Mandatory, ^Optional

kground				
Date (year) :				
Registration no.:				
Qualification use	ed:			
Date (year) :	Qualification:			
Date (year) :	Qualification:			
Date (year) :	Qualification:			
Date (year) :	Qualification:			
Date (year) :	Qualification:			
Registered in (sp	pecialty):			
Specialist Regist	ration No.:			
	Date (year): Registration no. Qualification use Date (year): Date (year): Date (year): Date (year): Registered in (sp			

Medical Indemnity Insurance	MPS No.:					or
madranec	Other No.:					
	Expiry Dat	e:				
MPS subscription rate		□HGI	□нgм	□нкs	□нкс	□мов
information*		□cos	□INN	□SHS	□VHR	□MHR
(please refer to the	Risk:	□INA	□MMR	□MLR	□PGM	□PGZ
explanatory notes below)		□PGP	□PGO	□XGP	□NSM	□РНҮ
		□DTC	□ос∪	□ others:		

^{*}Please ☑ as appropriate ^Optional

- HKS: Senior Medical Officer/Specialist/Associate Professor; - HKC: Consultant/Professor/Director Private Hospital Rates - MOB: Obstetrics;	Explanatory Notes				
Titrate Hospital Nates		HGM: Medical Officer/Medical Officer Trainee/Assistant Professor; HKS: Senior Medical Officer/Specialist/Associate Professor;			
 INN: Neurosurgery; SHS: Super High Risk; VHR: Very High Risk; MHR: High Risk; INA: Anaesthetics; MMR: Medium Risk; MLR: Low Risk; PGM: GP Non Procedural— consultative office procedures and assisting; 	Private Hospital Rates	 MOB: Obstetrics; COS: Cosmetic/aesthetic practice; INN: Neurosurgery; SHS: Super High Risk; VHR: Very High Risk; MHR: High Risk; INA: Anaesthetics; MMR: Medium Risk; MLR: Low Risk; PGM: GP Non Procedural— consultative office procedures and assisting; PGZ: GP Non Procedural— consultative office procedures and assisting; PGP: GP Procedural; PGO: GP Risk with obstetrics; XGP: Cosmetic and Aesthetic Medicine; NSM: Non-clinical: advisory services only; PHY: Physiotherapist; 			

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Please provide details of three referees including their names, correspondence addresses, faxes/e-mail addresses and indicate their relationship(s) with you after you have obtained their consent. The referees should not be immediate family members or spouse; and should be someone who would be able to comment on your professional attributes.

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Name	
Position	
Correspondence Address	
Telephone Number	
E-mail Address/ Fax No.	
Relationship with Applicant	
Name	
Position	
Correspondence Address	
Telephone Number	
E-mail Address/ Fax No.	
Relationship with Applicant	
Name	
Position	
Correspondence Address	
Telephone Number	
E-mail Address/ Fax No.	
Relationship with Applicant	

Unless otherwise specified, consent is deemed given by the applicant to the Hospital to approach the above referees whenever appropriate without prior notification. Please also inform your referees that such consent has been given by you.

<u>PART B</u> <u>Professional Information</u>

1. WORK EXPERIENCE (in descending chronological order)

Dates		Name of Employment Institution	Position Held and Specialty	
(mont	h/year)		(if part-time please state this clearly)	
From	То			

2. PROFESSIONAL SERVICES (OPTIONAL)

Dates & Places	Name/ Type of Service programme (guidelines) / Clinic/ Skills	Role of Involvement
	Example: HA Professional bodies (Colleges, Medical Councils, Professional Associations) Private Hospital	Example: As Council Member As Chairman As President As Board Member

3. EXPERIENCE AS TEACHER / TRAINER (OPTIONAL)

Dates/	Name of	Educational Activities	Participation
Periods	Professional		
	Body		
	Example: The University of Hong Kong or The Chinese University of Hong Kong	Example: Undergraduate Medical and Nursing students (for HKU, CUHK, PolyU or others)	Example: In capacity as honorary teacher: Honorary Associate Professor/ Clinical Teaching
	or Hospital Authority hospital	Providing specialty training for Colleges of Hong Kong Academy of Medicine	In capacity of trainer

4. CURRENT AND PAST ADMISSION RIGHTS AND PRIVILEGES GRANTED BY OTHER PRIVATE HOSPITALS*

Hospitals in Hong Kong	Current	Past	Reason for cessation if no longer current
Canossa Hospital			
CUHK Medical Centre			
Evangel Hospital			
Hong Kong Adventist Hospital - Stubbs Road			
Hong Kong Adventist Hospital - Tsuen Wan			
Hong Kong Baptist Hospital			
Hong Kong Sanatorium & Hospital			
Matilda International Hospital			
Precious Blood Hospital			
St. Paul's Hospital			
St Teresa's Hospital			
Union Hospital			
Non-local Hospitals	Current	Past	Reason for cessation if no longer current
			refused, evoked or restricted in any way by any
hospital(s)? Yes / No^. If	Yes, please g	give details :	

PART C

Request for Privileges - General Surgery

REQUESTED	PROCEDURE	INITIAL CRITERIA				
(Please ONLY	(Please ONLY ☑ the privileges you apply for)					
Core Privile	Core Privileges in General Surgery					
	Apply for ALL core privileges					
	Excision of skin and subcutaneous lesions without reconstruction	Designation of in the Charletist Designator				
	Insertion and management of chest tubes	Registered in the Specialist Register in General Surgery (S28) of the Medical Council of Hong Kong				
	Open groin hernia repair	OR				
	Varicose vein operations confining to ligation and stripping and injection sclerotherapy	Registered in the Specialist Register of the Medical Council of Hong Kong in another Specialty and Fellow of the				
	Appendicectomy	Hong Kong Academy of Medicine with accreditation in General Surgery				
	Cholecystectomy	AND				
	Simple bowel resection and anastomosis	At least 3 years full time hospital appointment in general surgery (or				
	Haemorrhoidectomy (conventional excision) and other office treatment for haemorrhoids	subspecialty) post fellowship or equivalent qualification, and able to demonstrate that he/she is actively				
	Surgery for simple anorectal fistula- abscess	working in general surgery (including subspecialty in his/her practice in the past 3 years. Those with less than				
	Thyroidectomy for small (<80grams) benign nodular goiter or nodule	3 years full time hospital appointment will be considered on an individual				
	Mastectomy	basis.				

REQUESTED	PROCEDURE	INITIAL CRITERIA
(Please ONLY	☑ the privileges you apply for)	
	OGD (diagnostic and simple polypectomy)	
	Colonoscopy (diagnostic and simple polypectomy)	
	Paracentesis	Registered in the Specialist Register in General Surgery (S28) of the Medical Council of Hong Kong
	Ventilator Management	OR
	Endotracheal Intubation	Registered in the Specialist Register of the Medical Council of Hong Kong in another Specialty and Fellow of the
	Arterial Catheter Insertion and Management	Hong Kong Academy of Medicine with accreditation in General Surgery AND
	TPN Management	At least 3 years full time hospital appointment in general surgery (or
	Central Venous Lines Insertion	subspecialty) post fellowship or equivalent qualification, and able to demonstrate that he/she is actively
	Tube Thoracostomy	working in general surgery (including subspecialty in his/her practice in the past 3 years. Those with less than
	Pleurocentesis	3 years full time hospital appointment will be considered on an individual basis.
	Fibreoptic bronchoscopy and bronchoalveolar lavage	
	Circumcision	

REQUESTED	PROCEDURE	INITIAL CRITERIA
(Please ONLY	☑ the privileges you apply for)	
	Laparoscopic cholecystectomy and appendicectomy	Registered in the Specialist Register in General Surgery (\$28) of the Medical Council of Hong Kong OR Registered in the Specialist Register of the Medical Council of Hong Kong in another Specialty and Fellow of the Hong Kong Academy of Medicine with accreditation in General Surgery AND At least 3 years full time hospital appointment in general surgery (or subspecialty) post fellowship or equivalent qualification, and able to demonstrate that he/she is actively working in general surgery (including subspecialty in his/her practice in the past 3 years. Those with less than 3 years full time hospital appointment will be considered on an individual basis. AND with proven laparoscopic training AND Total experience of at least 10 cases as independent surgeon

REQUESTED	PROCEDURE	INITIAL CRITERIA
(Please ONLY	☑ the privileges you apply for)	
<u>-</u>	ileges in General Surgery he criteria of Core Privileges as state	ed above)
	Breast surgery Sentinel LN surgery	
	Breast surgery Oncoplastic surgery	
	Breast surgery Breast reconstruction after mastectomy	
	Breast surgery Wire guided surgery	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty)
	Breast surgery Microdochectomy	and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years
	Breast surgery Mammotome Procedures	and has adequate experience in specific individual procedures
	Breast surgery Reduction mammoplasty	AND Total experience of at least 10 cases
	Colorectal Surgery Surgery for complex anorectal fistula, including rectovaginal fistula	
	Colorectal Surgery Stapled haemorrhoidopexy	
	Colorectal Surgery Surgery for rectal prolapse	

REQUESTED	PROCEDURE	INITIAL CRITERIA
(Please ONLY	☑ the privileges you apply for)	
	Colorectal Surgery Rectal resection for cancer/neoplasm, including local excision	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in
	Colorectal Surgery Laparoscopic colon surgery	his/her practice in the past 3 years and has adequate experience in specific individual procedures AND Total experience of at least 20 cases
	Colorectal Surgery Laparoscopic rectal surgery for benign and malignant disease	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty)
	Colorectal Surgery Exenterative surgery	and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in
	Colorectal Surgery Transanal endoscopic microsurgery/ Transanal endoscopic operation	his/her practice in the past 3 years and has adequate experience in specific individual procedures
	Colorectal Surgery Laparoscopic enterolysis	AND Total experience of at least 10 cases
	Colorectal Surgery Peritonectomy	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years and has adequate experience in specific individual procedures AND Total experience of at least 5 cases

REQUESTED	PROCEDURE	INITIAL CRITERIA
(Please ONLY	☑ the privileges you apply for)	
	Colorectal Surgery Robotic assisted colorectal surgery	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years and has adequate experience in specific individual procedures AND Total experience of at least 10 cases as console surgeon
	Colorectal Surgery Laparoscopic incisional and groin hernia repair	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she
	Colorectal Surgery Advanced colonoscopic intervention (ESD, EMR, stent insertion)	is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years and has adequate experience in specific individual procedures
	Colorectal Surgery Transanal Total Mesorectal Excision (TATME)	AND Total experience of at least 10 cases
	Colorectal Surgery CMR: Laparoscopic colorectal surgery	Completion of CMR specific training programme AND Obtained privileges for the relevant laparoscopic procedures AND In active practice

REQUESTED	PROCEDURE	INITIAL CRITERIA
(Please ONLY	☑ the privileges you apply for)	
	- <u>Hyperthermic Intraperitoneal</u> <u>Chemotherapy (HIPEC)</u>	Total experience of at least 5 cases
	Endocrine surgery Re-operative thyroid surgery	
	Endocrine surgery Thyroidectomy for large (>80grams) retrosternal goiter or Graves's disease	
	Endocrine surgery Thyroidectomy for thyroid cancer that necessitates a concomitant neck dissection	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she
	Endocrine surgery Thyroidectomy for locally advanced thyroid cancer	is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years and has adequate experience in specific individual procedures
	Endocrine surgery Central and/or lateral neck dissection for recurrent thyroid cancer	AND Total experience of at least 10 cases
	Endocrine surgery Parathyroid surgery for primary or renal hyperparathyroidism	
	Endocrine surgery Minimally invasive thyroid surgery	

REQUESTED	PROCEDURE	INITIAL CRITERIA
(Please ONLY	☑ the privileges you apply for)	
	Endocrine surgery Robotic-assisted thyroid surgery	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years and has adequate experience in specific individual procedures AND Total experience of at least 10 cases as console surgeon
	Endocrine surgery Open adrenalectomy	
	Endocrine surgery Laparoscopic adrenalectomy	5 years post fellowship or equivalent qualification for specialist training in
	Endocrine surgery Robotic-assisted adrenalectomy	general surgery (including specialty) and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in
	Endocrine surgery Pancreatic surgery for neuroendocrine tumor	his/her practice in the past 3 years and has adequate experience in specific individual procedures AND
	Endocrine surgery Laparoscopic pancreatic surgery for neuroendocrine tumor	Total experience of at least 10 cases
	Endocrine surgery Thermal Ablation of Thyroid Gland	

REQUESTED	PROCEDURE	INITIAL CRITERIA
(Please ONLY ☑ the privileges you apply for)		
	Head and neck surgery Reconstruction of major defects of the head and neck region, involving the use of regional flaps and microvascular free flaps	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she is actively working as a full time in
	Head and neck surgery Resection of benign and malignant pathology in the head and neck region (including parotid pathology, tumor in the nasal cavity, nasopharynx, oral cavity, oropharynx, larynx, hypopharynx, skull base, paranasal sinuses and parapharyngeal space), with or without the need for lymph node	general surgery (subspecialty) in his/her practice in the past 3 years and has adequate experience in specific individual procedures AND Total experience of at least 10 cases
	dissection and reconstruction	as principal surgeon
	Hepatobiliary and pancreatic surgery Endoscopic Retrograde Cholangiopancreatography (ERCP)	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years and has adequate experience in specific individual procedures
	Hepatobiliary and pancreatic surgery Major liver resection	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty)
	Hepatobiliary and pancreatic surgery Shunt operation for portal hypertension	and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years
	Hepatobiliary and pancreatic surgery Bile duct surgery except simple bile duct exploration	and has adequate experience in specific individual procedures
	Hepatobiliary and pancreatic surgery Pancreatic resection including Whipple's operation	AND Total experience of at least 10 cases

REQUESTED	PROCEDURE	INITIAL CRITERIA
(Please ONLY	☑ the privileges you apply for)	
	Hepatobiliary and pancreatic surgery Laparoscopic pancreatic surgery	
	Hepatobiliary and pancreatic surgery Laparoscopic liver resection and other liver surgery	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty)
	Hepatobiliary and pancreatic surgery Laparoscopic splenectomy	and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years
	Hepatobiliary and pancreatic surgery Laparoscopic bile duct procedures	and has adequate experience in specific individual procedures
	Hepatobiliary and pancreatic surgery Robotic hepatobiliary and pancreatic surgery	AND Total experience of at least 10 cases
	Hepatobiliary and pancreatic surgery RFA and other energy treatment for liver tumor	
	ESWL for Pancreatic Stone	Total experience of at least 5 cases And In active Practice
	<u>Liver transplantation</u> Living donor hepatectomy	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she
	Liver transplantation Liver transplantation	is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years and has adequate experience in specific individual procedures
	<u>Liver transplantation</u> Procurement of deceased donor liver	AND Total experience of at least 10 cases

REQUESTED	PROCEDURE	INITIAL CRITERIA
(Please ONLY	☑ the privileges you apply for)	
	Upper Gastrointestinal and Esophageal Surgery Gastrectomy (open)	
	Upper Gastrointestinal and Esophageal Surgery Open surgery for GERD	
	Upper Gastrointestinal and Esophageal Surgery Laparoscopic gastrectomy	5 years post fellowship or equivalent
	Upper Gastrointestinal and Esophageal Surgery Laparoscopic surgery for reflux	qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in
	Upper Gastrointestinal and Esophageal Surgery Laparoscopic and open bariatric surgery	his/her practice in the past 3 years and has adequate experience in specific individual procedures
	Upper Gastrointestinal and Esophageal Surgery Advanced endoscopic procedures - haemostasisfor upper GI lesions - injection, thermal, mechanical, spray, energy	AND Total experience of at least 10 cases
	Upper Gastrointestinal and Esophageal Surgery Advanced endoscopic procedures - resection, myotomy, or ablation -RFA, EMR, ESD, POEM	
	Upper Gastrointestinal and Esophageal Surgery Advanced endoscopic procedures - antireflux	

REQUESTED	PROCEDURE	INITIAL CRITERIA
(Please ONLY	☑ the privileges you apply for)	
	Upper Gastrointestinal and Esophageal Surgery Advanced endoscopic procedures – bariatric	
	Upper Gastrointestinal and Esophageal Surgery Open esophagectomy	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years
	Upper Gastrointestinal and Esophageal Surgery Minimally invasive esophagectomy	and has adequate experience in specific individual procedures AND Total experience of at least 10 cases
	Upper Gastrointestinal and Esophageal Surgery Endoscopic ultrasound	Total experience of at least to eases
	Upper Gastrointestinal and Esophageal Surgery Open surgery and MIS for benign and/or functional esophageal diseases	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years and has adequate experience in specific individual procedures. AND Total experience of 10 cases or credentialing open or MIS esophagectomy

REQUESTED	PROCEDURE	INITIAL CRITERIA
(Please ONLY	☑ the privileges you apply for)	
	Upper Gastrointestinal and Esophageal Surgery Robotic assisted upper GI surgery	5 years post fellowship or equivalent qualification for specialist training in general surgery (including specialty) and able to demonstrate that he/she is actively working as a full time in general surgery (subspecialty) in his/her practice in the past 3 years and has adequate experience in specific individual procedures. AND Total experience of at least 10 cases as console surgeon
	CMR: Laparoscopic upper gastrointestinal surgery	Completion of CMR specific training programme AND Obtained privileges for the relevant laparoscopic procedures AND In active practice
	Linx Reflux Management System	Completion of a didactic course (organised by JnJ) AND Need to be observed/proctored with three cases before the surgeon can perform independently

PART D

Request for Sedation Privileges

Self-Declaration
Are you seeking for sedation privileges at GHK? ☐ Yes* ☐ No
*If "Yes", applicant has to be fully conversant with the sedation <i>policy</i> of GHK.
I hereby confirm that I have read and fully understood the policy.
Self-Declaration Signature
ACKNOWLEDGMENTS OF THE PRACTITIONER:
I have hereby requested only those privileges for which, by education, training, experience and demonstrated past performance, I am qualified to perform, and that I wish to exercise at the Gleneagles Hospital Hong Kong. I also acknowledge that my professional malpractice and indemnity insurance extends to all privileges that I have requested.
I understand that in exercising any clinical privileges granted, I will abide by hospital and medical staff policies and rules.
Applicant signature : Date :
Applicant Name :